|  |  |
| --- | --- |
| Application Form | A sign with black text  AI-generated content may be incorrect. |

|  |
| --- |
| **Notes for applicants:**   1. Please note that **CVs will not be accepted**. |

|  |  |
| --- | --- |
| **Post applied for** | **LGBT IDVA Birmingham & West Midlands** |

**1. Personal Details**

|  |  |
| --- | --- |
| **Last Name** |  |
|  |  |
| **First Name(s)** |  |
|  |  |
| **Address** |  |
|  |  |
| **Home Phone** |  |
|  |  |
| **Mobile Phone** |  |
|  |  |
| **Email** |  |

**2. References**

Please give the name and address of two referees, one of whom should be your current or most recent employer. References will **only** be requested if you are shortlisted for interview.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** |  |  |  |  |
|  |  |  |  |  |
| **Job Title** |  |  |  |  |
|  |  |  |  |  |
| **Organisation** |  |  |  |  |
|  |  |  |  |  |
| **Telephone** |  |  |  |  |
|  |  |  |  |  |
| **Email** |  |  |  |  |

**3. Other relevant information**

**a. Access requirements for interview**

Do you have any specific access requirements in order to attend or take part in the interview? Please state below.

**b. Starting date**

If offered the job, when could you start?

|  |
| --- |
|  |

**c. Criminal convictions**

Do you have any criminal convictions or official police cautions? (Click on box to answer)

|  |
| --- |
| NO |
| YES |
| If you answered YES, please give details: |

An enhanced DBS check will be carried out on the successful candidate, any offer of employment will be subject to a satisfactory DBS check.

**4. Your Education and Training**

Please give details and dates of any relevant educational attainments *(including formal education, short courses etc.).*

|  |  |  |
| --- | --- | --- |
| **Dates** | **Institution or organisation and town/city** | **Qualifications and/or course title** |
|  |  |  |

**5. Your Work History**

Please tell us about your work history in the last 10 years. Include any unpaid or voluntary work relevant to the position for which you are applying. Start with your current or most recent job.

|  |  |  |
| --- | --- | --- |
| Name and address of organisation | Job title with dates | Brief description of duties and reason for leaving |
|  |  |  |

**6. Supporting Information**

Using the Person Specification in the Job Description as a guide, please detail how your experience meets the selection criteria. Please continue on a separate sheet if necessary.

**7. Declaration**

To the best of your knowledge, do you know, or are you related to, any Birmingham LGBT member of staff or Trustee? (Click on box to answer)

|  |
| --- |
| YES |
| NO |
| NOT SURE |
| If you answered YES or NOT SURE, please give the name of the person’s name below: |

**I declare that the information provided on this form is correct.**

|  |  |  |
| --- | --- | --- |
| **Signed:** |  |  |

|  |  |  |
| --- | --- | --- |
| **Date:** |  |  |

**Please return to recruitment@blgbt.org**  
  
  
   
  
  
